

Argentum Executive Roundtable Program Policies

The Argentum Executive Roundtable Program provides senior executives of member companies an opportunity to share challenges, best practices and solutions with peers at other member companies. Members engage in open dialogue enabling these professionals to flourish in their field by aiding each other with finding solutions to daily challenges and highlighting successes.

Invitations to participate are extended to the CEO of member Provider companies who may appoint the most senior executive on their team to each of the following roundtables.

- Chief Financial Officers
- Clinical Quality
- Chief Operating Officers/Senior Vice President of Operations
- Dining Services
- Government Relations/Legal Affairs
- Human Resources
- Information Technology
- Industry Partner
- Purchasing/Procurement
- Regional Directors
- Sales and Marketing
- Memory Care

Eligibility and Policies

Individual Roundtable membership is conditional on Argentum corporate membership being current and in good standing. Membership is a benefit of Gold members. Silver and Bronze level members are not eligible. Roundtable membership is renewable.

Extended absence or lack of participation in any roundtable events may result in suspended Roundtable membership due to the limited spaces and high popularity of the Roundtable program. Roundtable members are encouraged to attend any additional teleconference and webinar meetings held at the discretion of each Roundtable chair.

There are no formal minutes recorded at an Executive Roundtable meeting in the spirit of encouraging idea sharing and discussion transparency. However, meeting notes will be taken to record attendance for Argentum internal purposes only and to serve the educational interests of the Roundtable members and Argentum Board. Topical meeting agendas will be made available in certain public Argentum materials.

Member Roles

Members will be asked to contribute agenda items for each Roundtable meeting on a topic to be discussed when members convene. Participants are encouraged to engage in robust dialogue for group comment and possible resolution. An Argentum staff member will be assigned to each Executive Roundtable. The staff liaison acts as a facilitator, providing logistical support, membership recruitment and roster assistance and supporting the efforts of the Roundtable chair. Argentum staff will reconfirm the eligibility of Roundtable members annually as members occasionally transfer to other positions or make other job changes making their membership incongruous to the goals of that Roundtable.

Executives who are not Argentum members but interested in participating in a Roundtable, may act as a “guest member” by attending the Roundtable meeting held at the Argentum Annual Conference & Expo. To attend the meeting, a guest member must receive an invitation from the Argentum Staff. Additionally, their attendance must be approved by both the Roundtable chair and Argentum staff liaison. Speakers or guests may be invited to present during Roundtable meetings with the approval of the Roundtable chair.

Chairs

Each Roundtable will appoint a chair, a process facilitated by the Argentum staff liaison. Chairs must sit on a roundtable for at least one year before gaining eligibility for chairmanship. Chairs serve a two-year term, which officially begins at an Argentum Annual Conference & Expo. The Roundtable chair is a member of the Program Development and Member Services Advisory Committee as a representative of their Roundtable.

If a company requests to have more than one company executive serve on a specific Roundtable, the decision for inclusion will be made at the discretion of the other Roundtable members. All Roundtable members must comply with the Argentum Antitrust Compliance Policy.

Meeting Etiquette

- Come prepared. If your name is on the agenda please plan to make a contribution to the topic.
- Please silence your cell phone and refrain from using it during the meeting. If you must take a call, please take your conversation outside of the meeting room.
- In the interest of time, stay on topic, follow the agenda and keep side conversations to a minimum.
- Address any concerns about the discussion with your Roundtable Chairperson or Argentum Staff Liaison.